

INL User Guide

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Welcome to the DevResults user guide for INL

DevResults is a cloud-based program monitoring database. This database will enable INL staff and implementing partners around the world to store, access, and visualize accurate and useful program monitoring data in one place.

- You can access your DevResults site at inl.devresults.com.
- Need help? Contact INL-DvR-Mailbox@state.gov and we will respond promptly.
- The training site can be used to test out changes before updating the live site. It can be found at inl.training-devresults.com. Learn more about [training sites](#).

This page provides materials designed to aid INL staff and implementing partners with the DevResults platform. Select topic areas grouped by user role below or simply scroll to review all available resources.

Topics

1. **User Guides and Resources for Partners**([click to jump to section](#))
2. **User Guides and Resources for INL Staff**([click to jump to section](#))

User Guides and Resources for Partners

1. **Preparatory and Ongoing Use Resources**
2. **Account Set Up and Log In**
3. **Indicator Data, Targets, Narratives, and Checklists**
4. **Submission Process**
5. **Revising Monitoring Plans**
6. **Visualizing Data**

1.1 Preparatory and Ongoing Use Resources

- **Partner Roadmap**
- **Roles and Responsibilities**
- **FAQ for Partner Users**
- **Para hispanohablantes – Mapa de Implementación**
- **Para hispanohablantes – Funciones y responsabilidades**

1.2 Account Set Up and Log In

- **New Users - Log In to DevResults INL**
- **New Users - Log In to DevResults INL Mexico**
- **Requesting to Add or Remove Users in DevResults**
- **Para hispanohablantes – Iniciar sesión a DevResults INL**
- **Para hispanohablantes – Activar nueva cuenta de DevResults POE INL Mexico**
- **Para hispanohablantes - Solicitudes para añadir o eliminar usuarios en DevResults**

1.3 Indicator Data, Targets, Narratives, Checklists, and Photos

- **Entering Indicator Data**
- **Entering Comments and Using the Discussion Tab**
- **What To Do If You Cannot Report Indicator Data**
- **Entering Targets**

- **Entering Narratives**
- **Updating Checklists**
- **Adding Photos**
- **Quick Video Tutorial: How to enter data for a project in DevResults**
- **Para hispanohablantes – Cómo insertar datos de indicadores**
- **Para hispanohablantes – Colaborar y comentar con funciones de discusión**
- **Para hispanohablantes – Qué hacer en caso de no poder reportar los datos del indicado**
- **Para hispanohablantes – Cómo escribir narrativas**
- **Para hispanohablantes – Listas de chequeo**

1.4 Submission Process

- **Submitting Data**
- **Submitting Data Checklist**
- **Generating the Performance Report**
 - **Link** to access the new Project Reporting Tool (PRT)
 - **PRT Tutorial Video**
- **Accessing Project Documents**
- **Para hispanohablantes – Enviar resultados**
- **Para hispanohablantes – Uso de la carpeta de documentos**

1.5 Revising Monitoring Plans

- If you need to make changes to your indicators, reach out to your INL Project Manager to discuss. Then, submit the requested changes in your preferred format (Word, Excel, or email). The INL Project Manager may request additional information as needed.
 - You can also amend in a pre-formatted excel with relevant indicator information, the Performance Indicator Reference Sheet (PIRS). For additional information, see the following resources:
 - **PIRS Change Request Guide**
 - **FAQ for Partner Users**
 - **Indicator Information Report (All Users)**

1.6 Visualizing Data

These materials are for all users who have data approved in DevResults and would like to visualize it in a dashboard:

- Quick Video Tutorial: **Dashboards**
- Quick Tutorial: **MultiMatrix**

User Guides and Resources for INL Program Staff

1. **Preparatory and Ongoing Use Resources**
2. **Getting Started: Account Setup and Log In**
3. **Managing Projects**
4. **Reviewing and Approving Submissions**
5. **Materials for Advanced Users**

2.1 Preparatory and Ongoing Use Resources

- **Enrollment Timeline**
- **Roles and Responsibilities**

2.2 Getting Started: Account Setup and Log In

- **New Users - Log In to DevResults**

- [New User Request and Removal Form](#)
- [Quick Video Tutorial: Searching and Filtering Project List](#)

2.3 Managing Projects

- [Entering Indicator Data](#)
- [Project Checklists](#)
- [Discussion Guide](#)
- [Documents Guide](#)
- [Bookmarking Projects Guide](#)
- [Edit Project Info](#)
- [Adding a Dashboard](#)
- [Tagging Guide](#)

2.4 Reviewing and Approving Submissions

- [Data Approval \(Short\)](#)
- [Data Approval \(Long\)](#)
- [Data Review and Approval Using the Paper Performance Report](#)
- [Reviewing Narrative Responses](#)
- [Submitting Data](#)
- [Generating the Performance Report](#)
 - [Link](#) to access the new Project Reporting Tool (PRT)
 - [PRT Tutorial Video](#)
- [Using Monitoring Data to Make Projects More Effective](#)
- [Checklist for Reviewing Results](#)

2.5 Materials for Advanced Users

- [Setting and Updating Targets](#)

Didn't answer your question? Please email us at help@devresults.com.

Related Articles
