

IATI Hub: Generate IATI files

Last Modified on 12/18/2025 10:19 am EST

More and more organizations are realizing the benefits of publishing open data on their activities, funding streams, and results using the **International Aid Transparency Initiative** (IATI) data standard. Many donors now require that grantees and recipients report on their progress in IATI format. Publishing organizations are also able to better learn from, coordinate and collaborate with their partners and peers using IATI as a common language.

DevResults' **IATI Hub** provides users a single place to generate IATI data from across their site. Once you have **configured your site for IATI** and you have **filled in activity file elements**, you can use this page to learn how to generate and download an IATI files to publish on the **IATI Registry**.

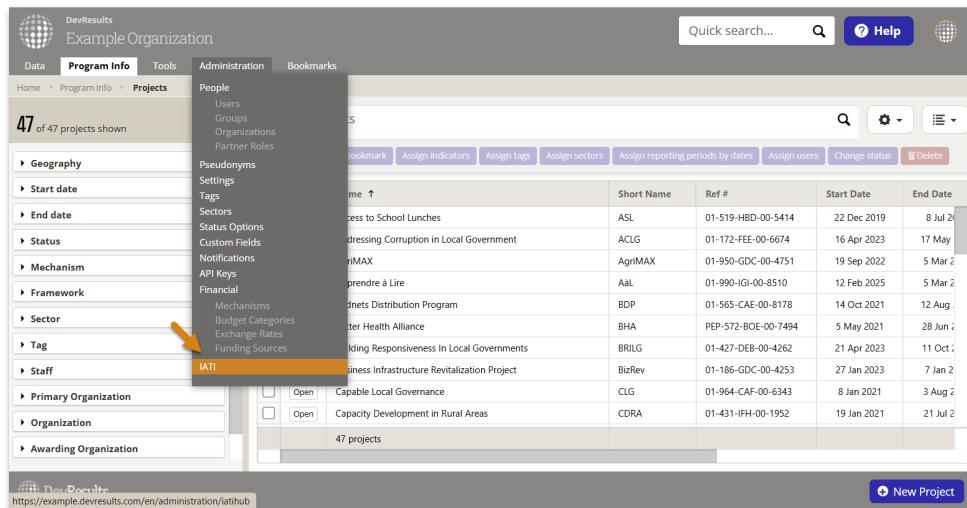
Note: IATI uses the term 'activity' to refer to a "piece of development or humanitarian work" that could be "a large regional program, a smaller local project, or work tied to a specific grant." By default, DevResults refers to this units of work as 'projects'.

On this page, you can learn how to:

- **Generate an Activity File**
- **Generate an Organization File**

Generate an Activity File

To access the **IATI Hub**, go to the **Administration** menu and click on **IATI**.



The screenshot shows the DevResults Administration interface. The top navigation bar includes 'Data', 'Program Info', 'Tools', 'Administration', and 'Bookmarks'. The 'Administration' tab is selected. A sidebar on the left lists various filters: 'Geography', 'Start date', 'End date', 'Status', 'Mechanism', 'Framework', 'Sector', 'Tag', 'Staff', 'Primary Organization', 'Organization', and 'Awarding Organization'. An orange arrow points to the 'IATI' button in this sidebar. The main content area is titled 'IATI' and shows a table of 47 projects. The table columns are 'Name', 'Short Name', 'Ref #', 'Start Date', and 'End Date'. Each row contains a project name, its short name, reference number, start date, and end date. At the bottom of the table, it says '47 projects'.

On the **Activity File** tab, you will see an Activity Index. If desired, use the query tools on the left hand side to filter the list down to the set of activities for which you want to publish data. If only certain donors require IATI, you can use the **Awarding organization** filter to quickly identify activities they fund. Alternatively, you can create an activity tag (e.g. 'IATI') and assign it to activities that are suitable for publication, then use the **Tag** filter to identify those activities.

35 of 46 activities shown

awarding:"USAID" status:"Active" status:"Completed"

0 activities selected for publication

	Name	Ref #	Start Date	Status
<input type="checkbox"/>	Access to School Lunches	01-519-HBD-00-5414	1 Nov 2014	Active
<input type="checkbox"/>	Action One	01-431-IFH-00-1952	16 Nov 2011	Active
<input type="checkbox"/>	AgriMAX	01-950-GDC-00-4751	21 Feb 2014	Active
<input type="checkbox"/>	Apprendre à Lire	01-990-IGI-00-8510	7 Jul 2012	Active
<input type="checkbox"/>	Bednets for All	01-565-CAE-00-8178	15 Oct 2012	Active
<input type="checkbox"/>	Best Agricultural Research Program	01-713-DHB-00-2079	5 Feb 2012	Active
<input type="checkbox"/>	Better Agricultural Research Program	01-541-AIA-00-6951	4 May 2012	Active
<input type="checkbox"/>	Better Health Alliance	PEP-572-BOE-00-7494	6 May 2012	Active
<input type="checkbox"/>	Better Training for Better Health	01-414-FOA-00-7219	1 Sep 2013	Active
<input type="checkbox"/>	Commercial Agribusiness for Sustainable Horticulture Program	01-737-DAF-00-4603	22 Jul 2014	Active
<input type="checkbox"/>	Communities of Hope	01-873-HBB-00-8378	18 Aug 2014	Active
<input type="checkbox"/>	Community Health Services Strengthening	PEP-925-FHC-00-4867	28 Nov 2013	Active
<input type="checkbox"/>	Community Led Anti-Malaria Program	01-727-HDI-00-5718	2 Sep 2014	Active
<input type="checkbox"/>	Community Relief and Mitigation Project	01-835-EEE-00-4372	8 Feb 2012	Active
<input type="checkbox"/>	Corruption Is Vile In Local Government	01-172-FEE-00-6674	17 Apr 2014	Active
<input type="checkbox"/>	Economic Opportunities for Women and Girls	01-251-FEE-00-2295	13 Sep 2012	Active
<input type="checkbox"/>	Education++	EDU-673-IGC-00-8477	2 Sep 2012	Active
<input type="checkbox"/>	EXPORT	01-186-GDC-00-4253	28 Jan 2014	Active
<input type="checkbox"/>	Improving Reading Locally	4837-ZCXI-4850	1 Oct 2018	Active
<input type="checkbox"/>	Instituting Policies for Better Policy	01-727-FIB-00-7717	12 Nov 2012	Active
<input type="checkbox"/>	Local Governance	01-287-DIA-00-3577	6 Jul 2012	Active

Create IATI Activity File >

Whether you have applied filters to your activity list or not, use the checkboxes in the left-most column of the table to select which activities you want to include in the activity file. You can quickly select all by clicking on the checkbox in the header row.

35 of 46 activities shown

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35 activities selected for publication

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Create IATI Activity File >

To start the activity file wizard, click on the blue **Create IATI Activity File** button on the bottom right. This will open a window for you to select which reporting periods for which you want to include results and indicator data. Similar to the activity index, you can use the search bar, column sort, and checkboxes to select the appropriate number of reporting periods (n.b. reporting periods that have no indicator data will not be included in the export even if they are checked). When you are ready to proceed, click the green **Validate Data** button to run a series of quality checks on your activity file.

If issues are found, you can click on the **View item** links to find where in the site data is missing.

If no issues are found, you can click on the green **Download XML** button.

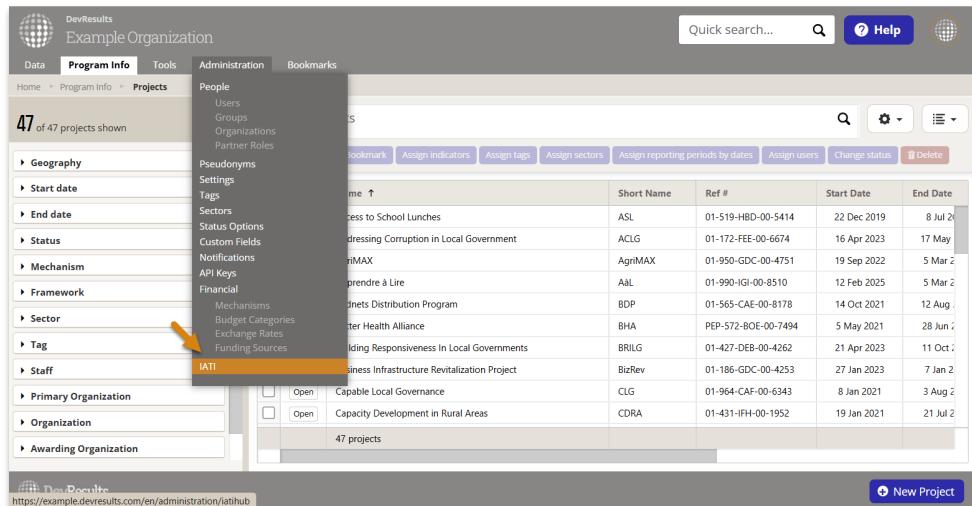
To publish your activity file on the IATI Registry, you will need to post the file somewhere on your website or server, create a direct publicly accessible link to the XML file, then register that link on the IATI Registry. You can find detailed instructions on publishing IATI data on [IATI's website](#).

Note: If your activity file takes a long time to validate or download, contact help@devresults.com and we can enable asynchronous, background processing for larger files. Once enabled, small files will validate and download in the browser as usual, but large files will be emailed to you as a download link once the validation process has completed.

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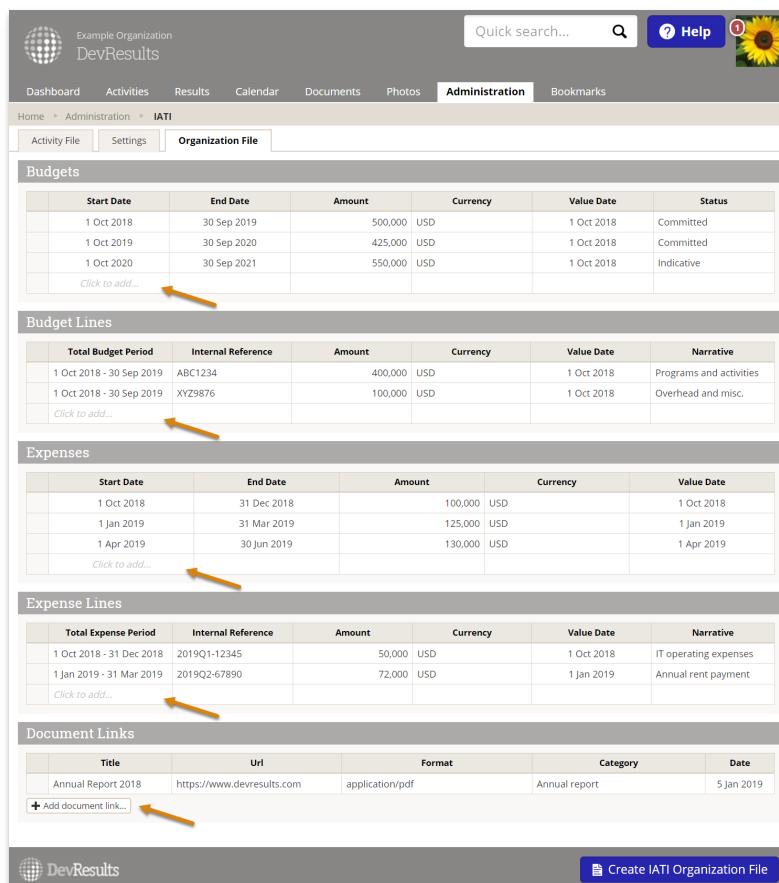
Generate an Organization File

Just as with activity files, go to the **Administration** menu and click on **IATI** to access the **IATI Hub**.



The screenshot shows the DevResults software interface. The top navigation bar includes 'DevResults', 'Example Organization', 'Program Info', 'Tools', 'Administration', and 'Bookmarks'. A search bar and a 'Help' button are also present. The 'Administration' tab is active. A dropdown menu is open under 'Administration', with 'IATI' highlighted in orange. The main content area displays a table with 47 projects, each with columns for Name, Short Name, Ref #, Start Date, and End Date. A 'New Project' button is located at the bottom right of the table.

On the **Organization File** tab, you will see four tables for financial data (Budgets, Budget Lines, Expenses, and Expense Lines) as well as a button to add Document Links. Each table can be populated independently, but it is best to start with Budgets and Expenses, as the Total Budget Period and Total Expense Period (in the Budget Lines and Expense Lines tables respectively) will refer to these fields in a dropdown.



The screenshot shows the IATI Hub interface. The top navigation bar includes 'DevResults', 'Example Organization', 'Dashboard', 'Activities', 'Results', 'Calendar', 'Documents', 'Photos', 'Administration' (which is active), and 'Bookmarks'. A sunflower icon is also present. The 'Administration' tab is active, and the 'Organization File' sub-tab is selected. The main content area contains four tables: 'Budgets', 'Budget Lines', 'Expenses', and 'Expense Lines', each with a 'Click to add...' button highlighted with an orange arrow. Below these is a 'Document Links' table with a single row and a 'Create IATI Organization File' button at the bottom right.

For guidance on what financial information to include in your organization file, see **IATI's guidance**, or refer to your donor's IATI guidance, e.g. the **Dutch Ministry of Foreign Affairs' IATI Guidelines** or the **UK Foreign**,

Commonwealth & Development Office (FCDO) IATI Guidelines.

Once you have populated all relevant fields, click on the blue **Create IATI Organization** button on the bottom right. This will validate the data and run a series of quality checks on your organization file.



The screenshot shows a software interface with a dark header. Below it is a table titled 'Document Links' with columns: Title, Url, Format, Category, and Date. A single row is visible: 'Annual Report 2018' with 'https://www.devresults.com' in the Url column, 'application/pdf' in Format, 'Annual report' in Category, and '5 Jan 2019' in Date. Below the table is a button labeled '+ Add document link...'. At the bottom of the screen, there is a 'DevResults' logo and a blue button labeled 'Create IATI Organization File' with a small icon of a document.

If issues are found, you can click on the **View item** links to find where in the site data is missing.



The screenshot shows a modal window with a dark header and a light body. The title is 'Download IATI Organization File'. Inside, a message says 'The following errors must be resolved before an export can be generated:' followed by three items, each with a red 'X' icon and a link: 'A budget entry has no value date assigned. [View item](#)', 'A budget line entry has no amount assigned. [View item](#)', and 'An expense line entry has no narrative assigned. [View item](#)'.

If no issues are found, you can click on the green **Download XML** button.



The screenshot shows a modal window with a dark header and a light body. The title is 'Download IATI Organization File'. Inside, a message says 'The configuration has been validated and the IATI document is ready for download.' Below this is a green button labeled 'Download XML'.

To publish your organization file on the IATI Registry, you will need to post the file somewhere on your website or server, create a direct publicly accessible link to the XML file, then register that link on the IATI Registry. You can find detailed instructions on publishing IATI data on IATI's website [here](#).

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