

IATI Hub: Generate IATI files

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More and more organizations are realizing the benefits of publishing open data on their activities, funding streams, and results using the **International Aid Transparency Initiative** (IATI) data standard. Many donors now require that grantees and recipients report on their progress in IATI format. Publishing organizations are also able to better learn from, coordinate and collaborate with their partners and peers using IATI as a common language.

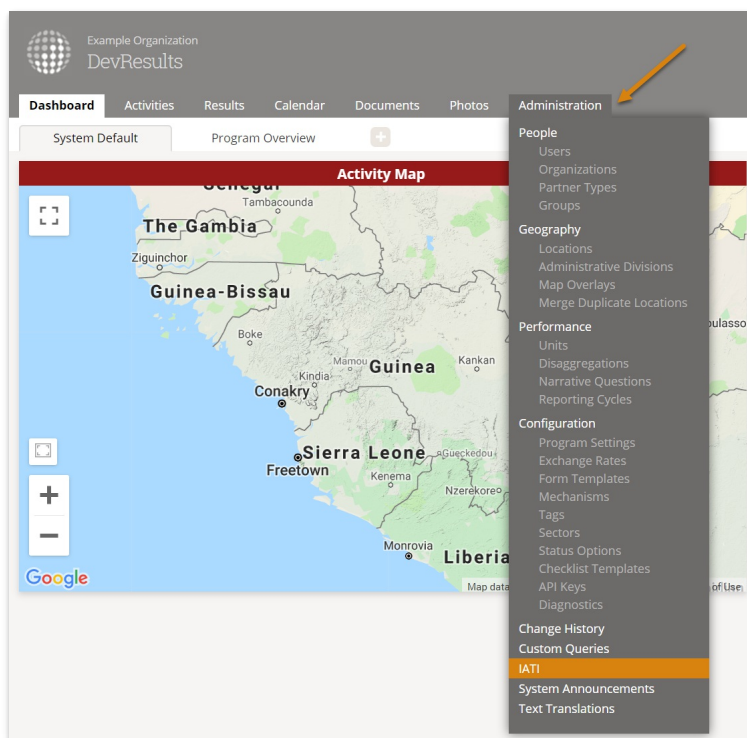
DevResults' **IATI Hub** provides users a single place to generate IATI data from across their site. Once you have **configured your site for IATI** and you have **filled in activity file elements**, you can use this page to learn how to generate and download an IATI files to publish on the **IATI Registry**.

On this page, you can learn how to:

- [Generate an Activity File](#)
- [Generate an Organization File](#)

Generate an Activity File

To access the **IATI Hub**, go to the **Administration** menu and click on **IATI**.



On the **Activity File** tab, you will see an Activity Index. If desired, use the query tools on the left hand side to filter the list down to the set of activities for which you want to publish data. If only certain donors require IATI, you can use the **Awarding organization** filter to quickly identify activities they fund. Alternatively, you can create an activity tag (e.g. 'IATI') and assign it to activities that are suitable for publication, then use the **Tag** filter to identify those activities.

The screenshot shows the DevResults Administration interface. At the top, there is a navigation bar with 'Dashboard', 'Activities', 'Results', 'Calendar', 'Documents', 'Photos', and 'Administration'. A search bar and a 'Help' button are also present. The main content area is titled 'Administration' and 'IATI'. A search bar contains the query 'awarding:"USAID" status:"Active" status:"Completed"'. Below the search bar, a table lists 46 activities. The table has columns for 'Name', 'Ref #', 'Start Date', and 'Status'. A sidebar on the left contains various filters such as 'Geography', 'Status', 'Framework', 'Sector', 'Tag', 'Staff', 'Primary organization', 'Awarding organization', and 'Activity is:'. A 'Create IATI Activity File' button is located at the bottom right.

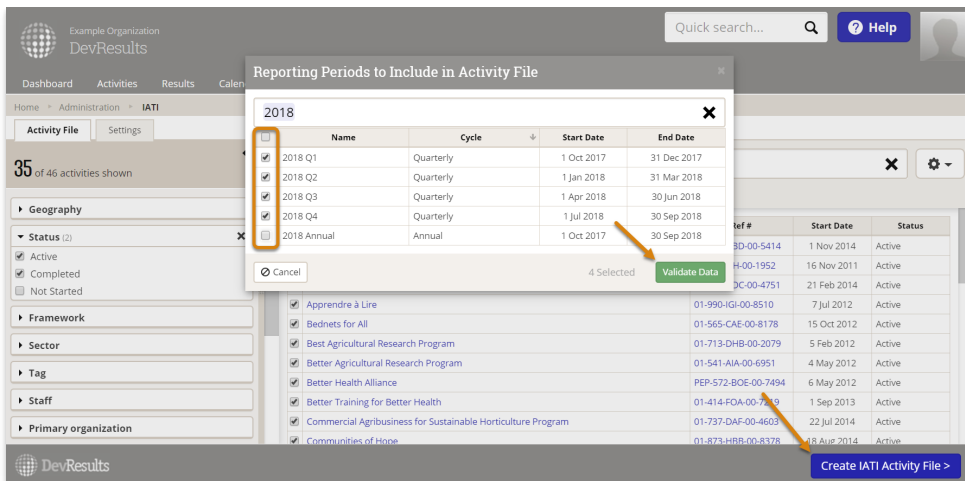
Name	Ref #	Start Date	Status
Access to School Lunches	01-519-HBD-00-5414	1 Nov 2014	Active
Action One	01-431-JFH-00-1952	16 Nov 2011	Active
AgriMAX	01-950-GDC-00-4751	21 Feb 2014	Active
Apprendre à Lire	01-990-IGI-00-8510	7 Jul 2012	Active
Bednets for All	01-565-CAE-00-8178	15 Oct 2012	Active
Best Agricultural Research Program	01-713-DHB-00-2079	5 Feb 2012	Active
Better Agricultural Research Program	01-541-AIA-00-6951	4 May 2012	Active
Better Health Alliance	PEP-572-BOE-00-7494	6 May 2012	Active
Better Training for Better Health	01-414-FOA-00-7219	1 Sep 2013	Active
Commercial Agribusiness for Sustainable Horticulture Program	01-737-DAF-00-4603	22 Jul 2014	Active
Communities of Hope	01-873-HBB-00-8378	18 Aug 2014	Active
Community Health Services Strengthening	PEP-925-FHC-00-4867	28 Nov 2013	Active
Community Led Anti-Malaria Program	01-727-HDI-00-5718	2 Sep 2014	Active
Community Relief and Mitigation Project	01-835-EEE-00-4372	8 Feb 2012	Active
Corruption Is Vile In Local Government	01-172-FEE-00-6674	17 Apr 2014	Active
Economic Opportunities for Women and Girls	01-251-FEE-00-2295	13 Sep 2012	Active
Education**	EDU-673-IGC-00-8477	2 Sep 2012	Active
EXPORT	01-186-GDC-00-4253	28 Jan 2014	Active
Improving Reading Locally	4837-ZCXI-4850	1 Oct 2018	Active
Instituting Policies for Better Policy	01-727-FIB-00-7717	12 Nov 2012	Active
Local Governance	01-287-DIA-00-3577	6 Jul 2012	Active

Whether you have applied filters to your activity list or not, use the checkboxes in the left-most column of the table to select which activities you want to include in the activity file. You can quickly select all by clicking on the checkbox in the header row.

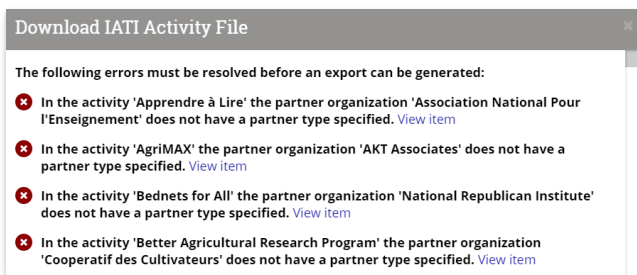
This screenshot is similar to the first one, but with an orange arrow pointing to the first checkbox in the table, indicating that all activities are selected. The search bar still contains the same query, and the 'Create IATI Activity File' button is visible at the bottom right.

Name	Ref #	Start Date	Status
Access to School Lunches	01-519-HBD-00-5414	1 Nov 2014	Active
Action One	01-431-JFH-00-1952	16 Nov 2011	Active
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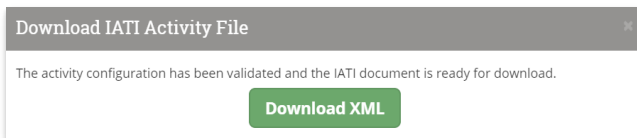
To start the activity file wizard, click on the blue **Create IATI Activity File** button on the bottom right. This will open a window for you to select which reporting periods for which you want to include results and indicator data. Similar to the activity index, you can use the search bar, column sort, and checkboxes to select the appropriate number of reporting periods (n.b. reporting periods that have no indicator data will not be included in the export even if they are checked). When you are ready to proceed, click the green **Validate Data** button to run a series of quality checks on your activity file.



If issues are found, you can click on the **View item** links to find where in the site data is missing.

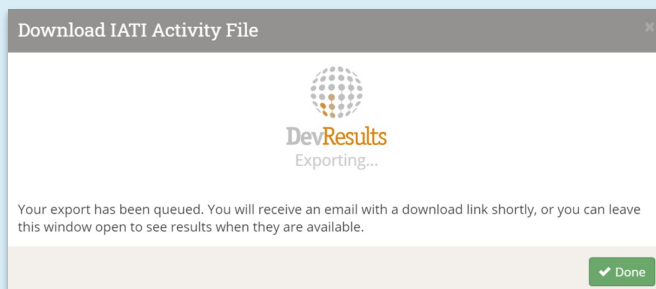


If no issues are found, you can click on the green **Download XML** button.



To publish your activity file on the IATI Registry, you will need to post the file somewhere on your website or server, create a direct publicly accessible link to the XML file, then register that link on the IATI Registry. You can find detailed instructions on publishing IATI data on [IATI's website](#).

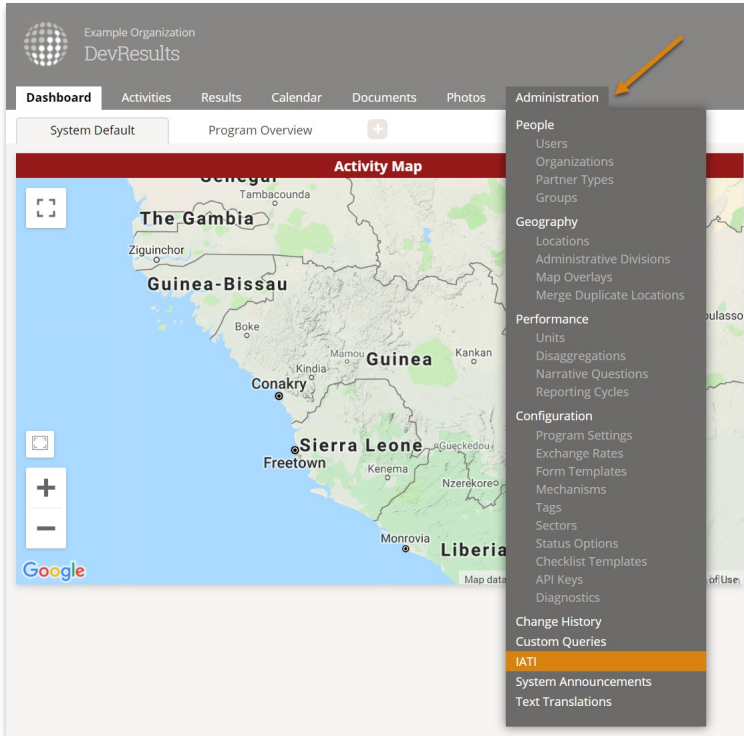
Note : If your activity file takes a long time to validate or download, contact help@devresults.com and we can enable asynchronous, background processing for larger files. Once enabled, small files will validate and download in the browser as usual, but large files will be emailed to you as a download link once the validation process has completed.



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Generate an Organization File

Just as with activity files, go to the **Administration** menu and click on **IATI** to access the **IATI Hub**.



On the **Organization File** tab, you will see four tables for financial data (Budgets, Budget Lines, Expenses, and Expense Lines) as well as a button to add Document Links. Each table can be populated independently, but it is best to start with Budgets and Expenses, as the Total Budget Period and Total Expense Period (in the Budget Lines and Expense Lines tables respectively) will refer to these fields in a dropdown.

Example Organization
DevResults

Quick search... Help

Dashboard Activities Results Calendar Documents Photos Administration Bookmarks

Home Administration IATI

Activity File Settings Organization File

Budgets

Start Date	End Date	Amount	Currency	Value Date	Status
1 Oct 2018	30 Sep 2019	500,000	USD	1 Oct 2018	Committed
1 Oct 2019	30 Sep 2020	425,000	USD	1 Oct 2018	Committed
1 Oct 2020	30 Sep 2021	550,000	USD	1 Oct 2018	Indicative

Click to add...

Budget Lines

Total Budget Period	Internal Reference	Amount	Currency	Value Date	Narrative
1 Oct 2018 - 30 Sep 2019	ABC1234	400,000	USD	1 Oct 2018	Programs and activities
1 Oct 2018 - 30 Sep 2019	XYZ9876	100,000	USD	1 Oct 2018	Overhead and misc.

Click to add...

Expenses

Start Date	End Date	Amount	Currency	Value Date
1 Oct 2018	31 Dec 2018	100,000	USD	1 Oct 2018
1 Jan 2019	31 Mar 2019	125,000	USD	1 Jan 2019
1 Apr 2019	30 Jun 2019	130,000	USD	1 Apr 2019

Click to add...

Expense Lines

Total Expense Period	Internal Reference	Amount	Currency	Value Date	Narrative
1 Oct 2018 - 31 Dec 2018	2019Q1-12345	50,000	USD	1 Oct 2018	IT operating expenses
1 Jan 2019 - 31 Mar 2019	2019Q2-67890	72,000	USD	1 Jan 2019	Annual rent payment

Click to add...

Document Links

Title	Uri	Format	Category	Date
Annual Report 2018	https://www.devresults.com	application/pdf	Annual report	5 Jan 2019

+ Add document link...

DevResults Create IATI Organization File

For guidance on what financial information to include in your organization file, see [IATI's guidance](#), or refer to your donor's IATI guidance, e.g. the [Dutch Ministry of Foreign Affairs' IATI Guidelines](#) or the [UK Foreign, Commonwealth & Development Office \(FCDO\) IATI Guidelines](#).

Once you have populated all relevant fields, click on the blue **Create IATI Organization** button on the bottom right. This will validate the data and run a series of quality checks on your organization file.

Document Links

Title	Uri	Format	Category	Date
Annual Report 2018	https://www.devresults.com	application/pdf	Annual report	5 Jan 2019

+ Add document link...

DevResults Create IATI Organization File

If issues are found, you can click on the **View item** links to find where in the site data is missing.

Download IATI Organization File

The following errors must be resolved before an export can be generated:

- ✘ A budget entry has no value date assigned. [View item](#)
- ✘ A budget line entry has no amount assigned. [View item](#)
- ✘ An expense line entry has no narrative assigned. [View item](#)

If no issues are found, you can click on the green **Download XML** button.

Download IATI Organization File

The configuration has been validated and the IATI document is ready for download.

Download XML

To publish your organization file on the IATI Registry, you will need to post the file somewhere on your website or server, create a direct publicly accessible link to the XML file, then register that link on the IATI Registry. You can find detailed instructions on publishing IATI data on IATI's website [here](#).

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Didn't answer your question? Please email us at help@devresults.com.

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