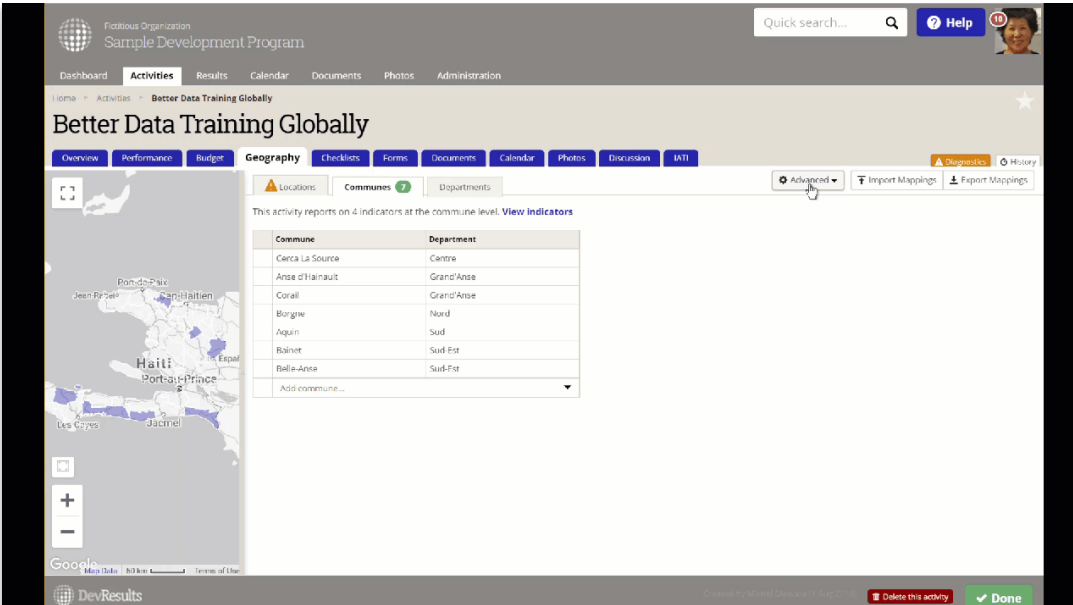


How do I handle baseline assessment and evaluation reporting?

Last Modified on 12/12/2018 2:53 pm EST

Most monitoring indicators are collected at regular intervals, such as annually, quarterly, or monthly. If you have indicators that are only collected irregularly, for instance as part of a baseline assessment or impact evaluation, you may only want to require reporting on them during specific reporting periods. You can do this by utilizing advanced **Geography** settings.

If you use quarterly or annual reporting cycles, assign them to your activities as you normally would. Then, go to the **Geography** tab, and from the **Advanced** menu, turn on **Different places report on different indicators** and **Active places vary over time** (see the article on [Advanced Geographies](#) for more guidance on these and other settings).



The screenshot shows the 'Geography' tab in the DevResults interface for the activity 'Better Data Training Globally'. The interface includes a map of Haiti on the left, a table of communes and departments in the center, and an 'Advanced' menu on the right. The table lists the following communes and departments:

Commune	Department
Cerca La Source	Centre
Anse d'Haïmauit	Grand'Anse
Corail	Grand'Anse
Borgne	Nord
Aquin	Sud
Bahon	Sud-Est
Belle-Anse	Sud-Est
Add commune...	

Now, you can turn various parts of your results frameworks —and all associated indicators—on and off for different reporting periods. In the following example, FY16 and FY18 are years that include an assessment or an evaluation and therefore report all indicators and results, but FY17 is a year that does not involve collection of indicators in the M/3 framework. To ensure that M/3 indicators do not appear when they shouldn't, we have unchecked them for the FY17 reporting period for all geographies.

The screenshot shows the DevResults web application interface. At the top, there is a navigation bar with 'Dashboard', 'Activities', 'Results', 'Calendar', 'Documents', 'Photos', and 'Administration'. The main header displays 'Better Data Training Globally' with various tabs: 'Overview', 'Performance', 'Budget', 'Geography', 'Checklists', 'Forms', 'Documents', 'Calendar', 'Photos', 'Discussion', 'iATI', 'Diagnoses', and 'History'. The 'Geography' tab is active, showing a map of Haiti on the left and a table of commune-level data on the right. The table lists communes and their departments, with columns for reporting frequency (All, E1/L1, M/J).

Commune	Department	All	E1/L1	M/J
Cerca La Source	Centre	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Anse d'Haïmault	Grand'Anse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Coraïl	Grand'Anse	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Borgne	Nord	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Aquin	Sud	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Balmat	Sud-Est	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Belle-Anse	Sud Est	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Add commune...				

Note: You can only vary the reporting frequency by results framework component. If your evaluation indicators occur in the same results framework as non-evaluation indicators, you will not be able to use the Advanced settings in the Geography tab to vary their reporting frequency.

Didn't answer your question? Please email us at help@devresults.com.

Related Articles
