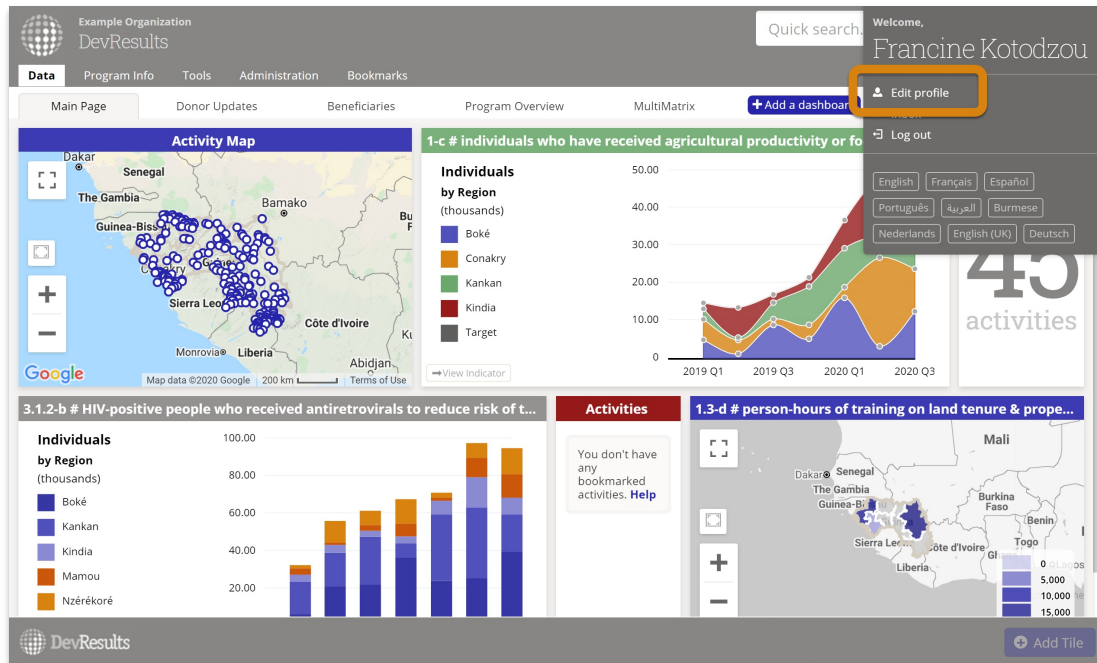


# Edit Your Profile

Last Modified on 07/08/2025 1:28 pm EDT

If you would like to make any changes to your profile, including changing your profile picture, first click on your profile picture (or default initials) at the top right corner of the page and select "Edit profile".



Then you can update your profile picture and your password, add in additional information about yourself, select an email notification frequency, and sign up for feature alerts or to be a beta user.

The 'Edit Profile' form is divided into several sections:

- Photo:** Includes an 'Upload photo' button and a note: '... or drag and drop your file here'.
- Contact Details:** Fields for Name (Francine Kotodzou), Job title (Program Management Specialist), Department, Email (francine.kotodzou@devresultsdemo.com), and Work Phone (+224 555-952-7260).
- Preferences:**
  - Password:** A green checkmark indicates 'You have a password.' with a 'Change password' link.
  - Email Notifications:** A section with a 'Notify me via email...' header and radio button options: 'whenever there is an update' (selected), 'once per day', 'once per week', and 'never'.
  - Additional Communications:** Two checkboxes: 'I would like to get advance notice of major new features' (checked) and 'I would like to be a beta tester' (unchecked). A note explains that beta testers provide feedback on new features.

A 'Done' button is located at the bottom right of the form.

Didn't answer your question? Please email us at [ahelp@devresults.com](mailto:ahelp@devresults.com).

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