## **Upload Photos**

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DevResults allows you to store photos. Every photo is associated with an activity. Photos are uploaded to an activity page and all photos can be viewed in the global photos page found at **Tools > Photos**. Photo storage is unlimited.

To upload a photo, go to the blue photos tab of your activity page.



This page shows all of the photos associated with that activity. To add photos for the activity, click **Upload Photos** and select the image(s) you want from your files.

Note: If you do not see an "Upload Photos" button, you do not have permission to edit photos. Please speak with your supervisor.

DevResults supports .jpg, .jpeg, .gif, and .png formats. You can add multiple files at the same time.



Click on an uploaded photo to see the caption, photo credit, and date.



Click on **Details** to view and edit photo metadata, or to download the full size image.

In the **Description** section of the Details page, you can edit the following fields:

- **Caption**: This adds context for the photo and appears on the image preview page.
- **ALT text**: This description is used by screen readers for the visually impaired.
- Photo credit: The person or organization who provided the photo.
- **Date**: Date of photo.
- **Tags**: Group photos thematically by adding **tags**.
- **Location**: Identify the location associated with the photo (to be used by the geography filter on the Photo index page).

Photo							
Description		Photo					
Caption	Irrigation of terraced farm	***					
ALT text	Irrigation of terraced farm						
	Isabelle Mbagbouée	Open full size: Irrigation.jpeg (262 Kb)					
Date	2 Aug 2022						
Tags	Agriculture Add a tag						
Location	Bouna (Boké, Boké)						

Below the Description section, in the Geographic Location section, you can specify the exact latitude/longitude where

the photo was taken, or click on the **Look up location** button to type in a few keywords and attempt to locate the image using a Google Maps search.

Geographic Loc	ation					
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You may move the mar	ker to place it precis	sely.	Keyboard shortcuts	Map data ©2023	100 km 🖵	Terms
Latitude	10.922315					
Longitude	-14.209646					
Q Look up location						

To view photos across all activities, go to **Tools > Photos**. This gallery allows you to filter the photos by activity, by geography, or by tag. You can use the search bar to find photos based on text in the caption. Clicking on the thumbnail here will also allow you to edit the details of a photo.



Didn't answer your question? Please email us athelp@devresults.com.

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