

Enterprise: Add Users to Linked Sites

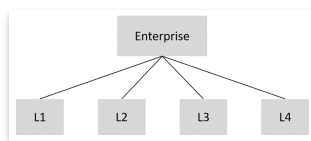
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Owners of enterprise sites have three options for how to manage users on linked sites.

- **Add users to individual linked sites**
- **Add users to linked sites from the enterprise site**
- **Enable enterprise users to access linked sites automatically**

Add users to individual linked sites

Consider this example enterprise arrangement with one enterprise site that has four linked sites:



If you want to add users to one or more linked sites but *not* the enterprise site, you should go to *each* linked site and **add those users** as usual.

Add users to linked sites from the enterprise site

If you want to add an *enterprise user* to one or more linked sites, you can either use the option above *or* you can add them directly from the enterprise site. With this option, users will appear in the user index for linked sites. To do so:

- On the enterprise site, go to **Administration > Users**, and select the user you wish to add to linked site(s). (If the user doesn't yet exist, **add them as a user**.)
- Scroll down to the **Other Sites** grid at the bottom of the **Security** section.
- Select the site from the **Site Name** dropdown menu. This will enable a dropdown in the **Group** column.
- Select the **Group** you want this user to be assigned to in the linked site.
- Repeat as needed for additional sites.

Security

Group

☐ Contributors

Can log into the system to manage activities.

☐ Managers

Can mark checklist items as approved. Can sign off on results data submitted by partners.

☐ No Access

Cannot log into the system.

☐ Owners

Can configure the system's global settings and lists. Can manage user accounts and logins, reset passwords, and assign permissions.

☐ Partner Managers

Can manage users for their organization and also edit information for their organization's activities

☐ Partners

Users from other organizations with limited access to activities they implement.

☒ Viewers

Can log into the system, browse activities, and view reports. Cannot change anything.

Other Sites

Site Name	Group	Description
Select site...		

Password

☒ This person has a password.

Send password reset link by email

Enable enterprise users to access linked sites automatically

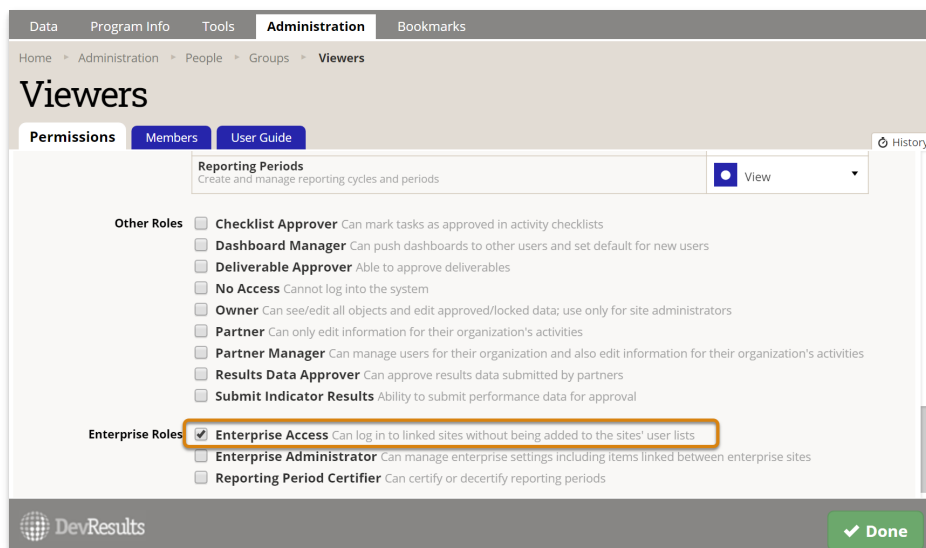
If you want to add an *enterprise user* to one or more linked sites, you can use either of the options above, or you can follow the instructions below to give groups of users automatic access to linked sites.

With this option, DevResults offers a number of additional features:

- Users will *not* appear in the user index for linked sites.
- Automatic access to linked sites is granted per *permission group*, not per individual.
- By default, all linked sites are included in automatic access. If you want to exclude any sites from automatic access, let us know at help@devresults.com.
- Users will have the same permissions on the linked site as the enterprise site. (This can be overridden by using either of the options above.)

To enable automatic access to linked sites for an enterprise user group:

- On the enterprise site, go to **Administration > Groups**.
- Select the group that should be granted access to linked sites.
- Scroll down to the bottom section for **Enterprise Roles**.
- Check the box for **Enterprise Access**.



Any user who belongs to a group with this role enabled will be able to 1) log in to linked sites 2) with the same permissions as they have in the enterprise site 3) except for linked sites excluded from automatic access.

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