Assign an Indicator to an Activity

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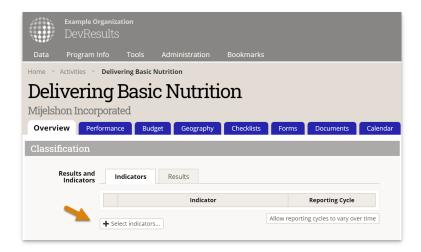
For an activity to report on an indicator in DevResults, the indicator must be assigned to that activity.

- Assign Indicators to an Activity
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- Assign Indicators to Activities using an Excel Template

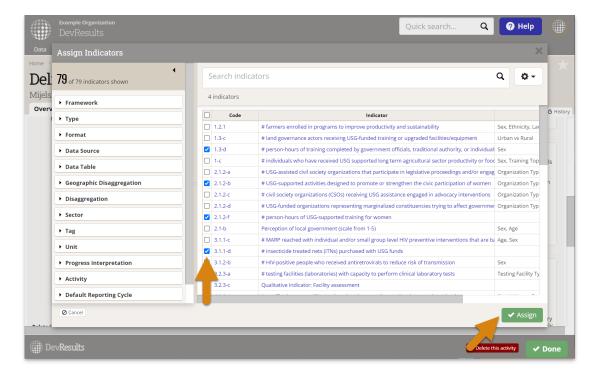
Assign Indicators to an Activity

To assign one or more indicators to an activity:

- 1. Go to the activity's overview tab at **Program Info > Activities** and select your activity
- 2. Scroll down to the **Classification** section
- 3. Click on Select indicators



In the popup, select the indicator(s) you'd like to assign to the activity. You can filter the list of indicators by any of the associated info in the left-hand panel, or search by name or code in the search bar at the top. Then click **Assign**.



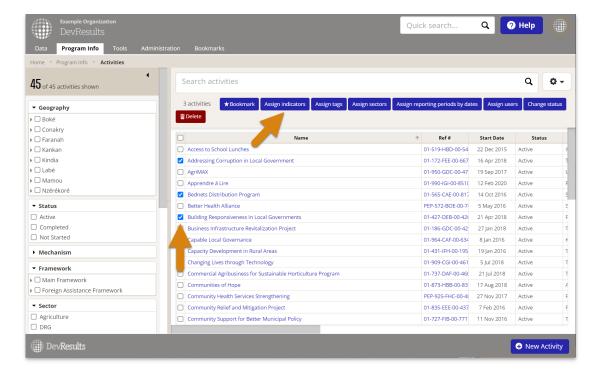
If the indicator is not listed in the popup index, see: **Define an Indicator**.

If you do not see the **Select indicators** button, your permission group does not allow you to update this information. Please speak with your supervisor.

Assign a Set of Indicators to Multiple Activities

DevResults also enables assignment of one or more indicators to multiple activities at the same time. To use this feature:

- 1. Go to the activity index at Program Info > Activities
- 2. Select one or more activities
- 3. Click Assign indicators
- 4. Select indicators and click **Assign**



Additionally, assignments to activities can be made using the same tools from the indicator side:

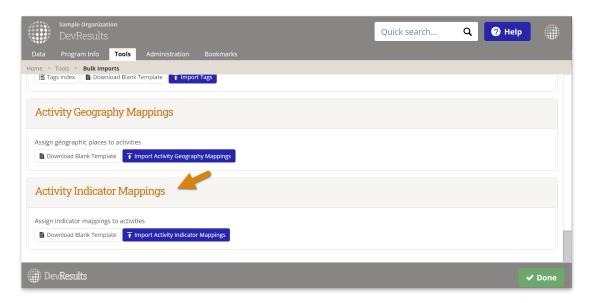
- From the indicator index at Program Info > Indicators (select indicators, click Assign activities, select activities, click Assign)
- Or at the bottom of an indicator's definition page (click Assign Activities, select activities, click Assign)

Indicators are assigned with their default reporting cycle (defined on the indicator's definition page), but **each indicator's reporting cycle can be edited for an activity**.

Assign Indicators to Activities using an Excel Template

DevResults also offers an import tool to assign indicators to activities using an Excel template.

To import indicator assignments for multiple activities in one template, go to the **Tools > Bulk Imports** page. In the **Activity Indicator Mappings** section, download a blank template.

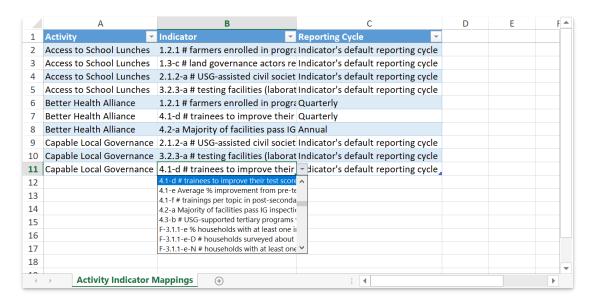


Here's an example of a template for activity indicator mappings. It shows three activities being assigned to a few

indicators each, with built-in dropdowns for the activities and indicators in the site.

Each Activity-Indicator assignment must have a reporting cycle (to define whether the activity should report the indicator quarterly, annually, etc.) You can choose the **Indicator's default reporting cycle** which uses the default reporting cycle defined on the indicator definition page, or you can choose a different reporting cycle in the dropdown.

For example, you might have a scenario where most activities report an indicator quarterly, so that's set as the indicator's default, but a particular activity might need to report it annually instead. This can be defined here.



Use the Import Activity Indicator Mappings button to import the template.

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