

Manual de usuario de INL DevResults:

**Pestaña de Documents (todos
los usuarios)**

1. La pestaña de Documents

Vaya a la pestaña de **Documents** desde la página del proyecto para ver o cargar todos los documentos relevantes del proyecto. Este es un lugar útil para mantener todos los documentos de diseño del proyecto en una ubicación central, con el fin de configurar o revisar indicadores o hacer referencia a su mapa de cambios, PIRS o SOW. Todos los usuarios asignados al proyecto pueden acceder a la pestaña.

The screenshot displays the 'INL Monitoring Database' interface. At the top, there's a header with the U.S. Department of State logo, a search bar, and a 'Help' button. Below the header, a navigation bar includes 'Data', 'Program Info', 'Tools', 'Administration', and 'Bookmarks'. The main content area is titled 'DEMO Project: K9 Units' and includes a breadcrumb trail: 'Home > Program Info > Projects > DEMO Project: K9 Units'. A red arrow points to the 'Documents' tab in the project navigation bar, which is highlighted with a red box. The 'Documents' tab is active, showing a 'Reference' section with fields for Name, Short Name, Reference #, and Code. The 'Details' section shows Status (Closed), Mechanism (Grant), and Dates (1 Jan 2017 to 31 Dec 2021). The 'Description' section includes a 'Project Summary' and 'Goals'.

U.S. Department of State
INL Monitoring Database

Quick search...

Help

Data Program Info Tools Administration Bookmarks

Home > Program Info > Projects > DEMO Project: K9 Units

DEMO Project: K9 Units

INL/KM

Overview Performance Budget Geography Checklists Forms **Documents** Discussion IATI

Reference

Name DEMO Project: K9 Units

Short Name K9U

Reference # SINLEC12AB1234

Code KM.DDL02

Details

Status Closed

Mechanism Grant

Dates 1 Jan 2017 - 31 Dec 2021

Description

Project Summary

In countries with the political will to increase investigative leads and uncover illegal goods, canines (K9s) represent a highly effective, relatively inexpensive means to increase INL partner detection capacity in a number of key areas. Developing this capacity in most instances seeks to accomplish one or more of the following purposes: • Detecting contraband • Deterring illegal transit of illicit goods • Identifying investigative leads and evidence of criminal acts • Contributing to public safety/ disaster response / counterterrorism

Goals

1. The partner government sustains a humane, impartially deployed, certified K9 program that detects illicit goods and crime scene evidence.
 - Sustains means the partner government provides ongoing resources to enable the K9 unit's continued functioning beyond INL's assistance. Humane means the canines living conditions and access to veterinary care meet the standards laid out in the INL SOPP for EUM, Section 7: Canine EUM Procedures and NIST. Impartially deployed means police consistently follow the procedures for when, where, and with whom canines deploy, and how to conduct searches in response to canine signals. A canine signal is the trained response a detection dog gives its handler when it detects a targeted substance.

Objectives

1. The partner government maintains kennels and canine transport to the standards specified in the INL SOPP for EUM, Section 7 and by NIST.
2. The host government keeps K9 units supplied with the INL standard equipment list needed for operational readiness delineated in the K9 project package.

DevResults

Created by Cassandra Stimpson (1 Aug 2022)

Delete this project

Done

2. *Uso de la pestaña de Documents*

En la pestaña de **Documents**, verá todos los documentos del proyecto que se han cargado. Por lo general, debe utilizar esta pestaña para alojar los siguientes documentos de proyecto:

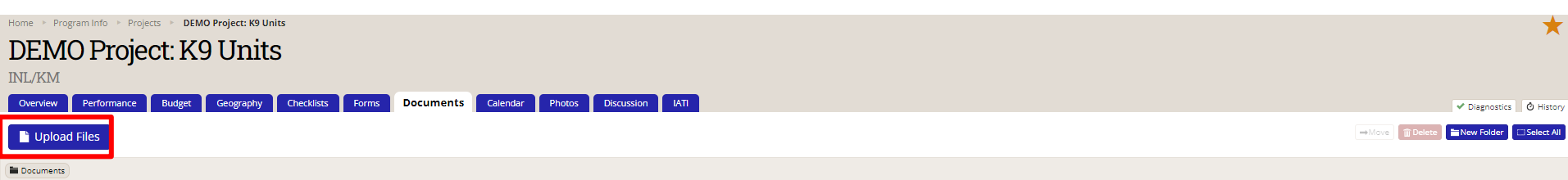
- El plan de trabajo del proyecto o Declaración de trabajo (SOW)
- Documentos del plan de monitoreo como el PIRS o el Mapa de Cambio
- Documentos de implementación (es decir, aquellos que reflejan el presupuesto y el número de referencia)
- Informes de rendimiento (por ejemplo, informes de rendimiento automatizados)

The screenshot displays the DevResults web application interface. At the top, a navigation bar includes tabs for 'Data', 'Program Info', 'Tools', 'Administration', and 'Bookmarks'. Below this, a breadcrumb trail shows 'Home > Program Info > Projects > DEMO Project: K9 Units'. The main heading is 'DEMO Project: K9 Units' with the identifier 'INL/KM' below it. A horizontal menu contains buttons for 'Overview', 'Performance', 'Budget', 'Geography', 'Checklists', 'Forms', 'Documents' (which is highlighted), 'Calendar', 'Photos', and 'Discussion'. To the right of these buttons are 'Diagnostics' and 'History' links. On the left, there is an 'Upload Files' button. On the right, there are 'Move', 'Delete', 'New Folder', and 'Select All' buttons. Below the menu, a 'Documents' section shows three files: 'Demo K9 SOW' (0 KB, DOCX), 'K9 Project Package - Final May 2022' (2583 KB, PDF), and 'PIRS_Demo - K9 Units_20230113' (38 KB, XLSX). The bottom of the interface features the 'DevResults' logo on the left and a green 'Done' button on the right.

NOTA: Si no tiene un PIRS, un mapa de cambios u otros documentos para cargar en esta pestaña, DDL trabajará con usted para localizar o producir estos documentos. La idea es que pueda utilizar estos documentos como referencia en la gestión de su proyecto en DevResults. Comuníquese con INL-DVR-Mailbox@state.gov para obtener asistencia.

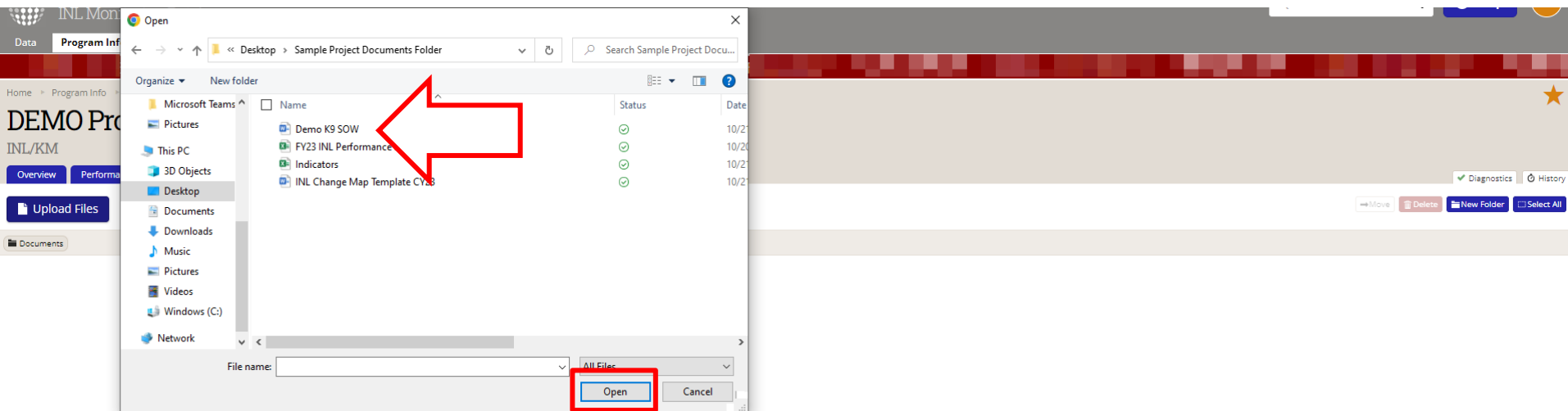
3. *Cómo subir documentos del proyecto*

Si no tiene ningún documento cargado en su proyecto, la pestaña de **Documents** aparecerá en blanco, como se muestra a continuación. Para subir documentos de proyecto, haga clic en el botón azul, “Upload Files.”



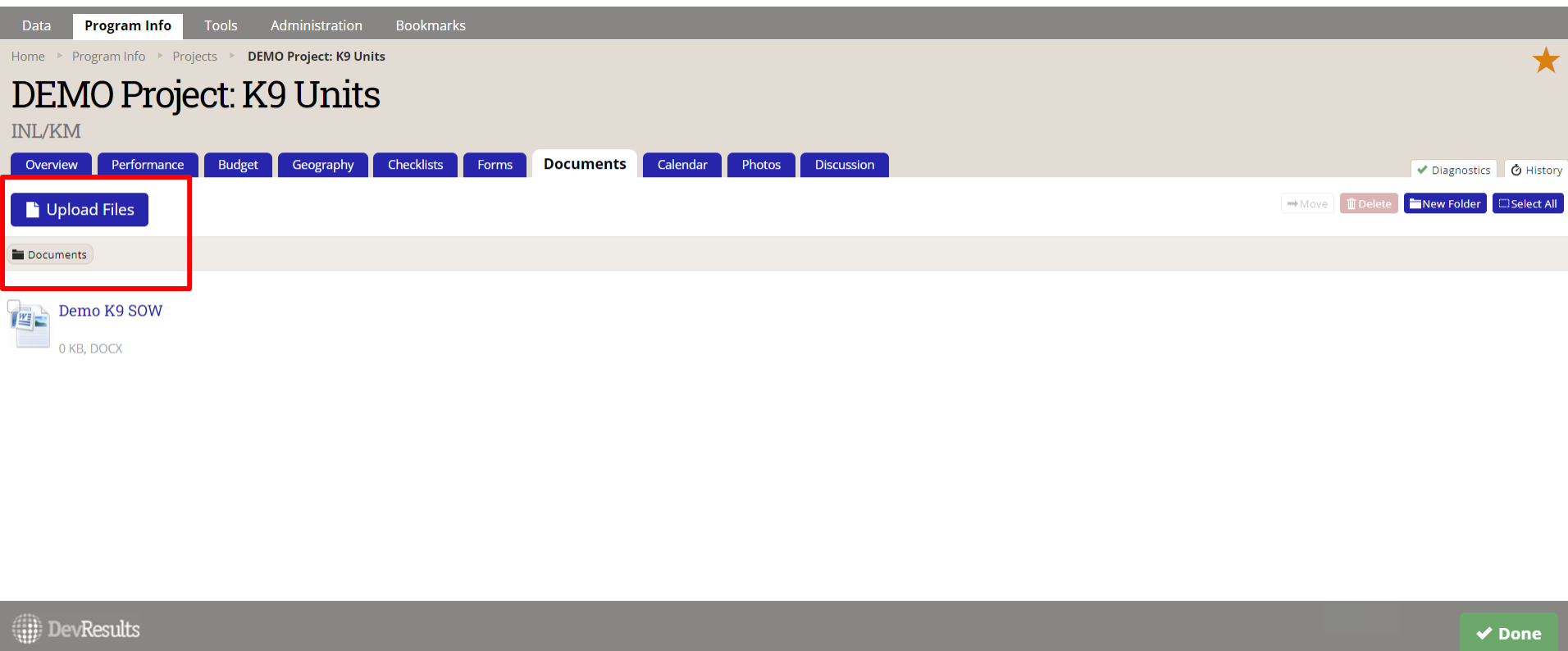
4. *Cómo subir documentos del proyecto (continuación)*

A continuación, aparecerá una ventana del Explorador de archivos que le pedirá que elija un archivo para cargar. Elija un archivo y haga clic en Abrir.



5. *Cómo subir documentos del proyecto* (continuación)

El documento cargado aparecerá en la pestaña de **Documents** como se muestra a continuación.



The screenshot displays the DevResults web application interface. At the top, there is a navigation bar with tabs: Data, Program Info (selected), Tools, Administration, and Bookmarks. Below this, a breadcrumb trail shows: Home > Program Info > Projects > DEMO Project: K9 Units. The main heading is 'DEMO Project: K9 Units' with a sub-label 'INL/KM'. A horizontal menu contains several tabs: Overview, Performance, Budget, Geography, Checklists, Forms, Documents (selected), Calendar, Photos, and Discussion. To the right of these tabs are buttons for 'Diagnostics' and 'History'. Below the menu, a red rectangle highlights the 'Upload Files' button. To the right of this button are 'Move', 'Delete', 'New Folder', and 'Select All' buttons. Below the highlighted area, a document titled 'Demo K9 SOW' is shown with a file icon and the text '0 KB, DOCX'. At the bottom left is the DevResults logo, and at the bottom right is a green 'Done' button with a checkmark.

6. Ver y descargar documentos del proyecto

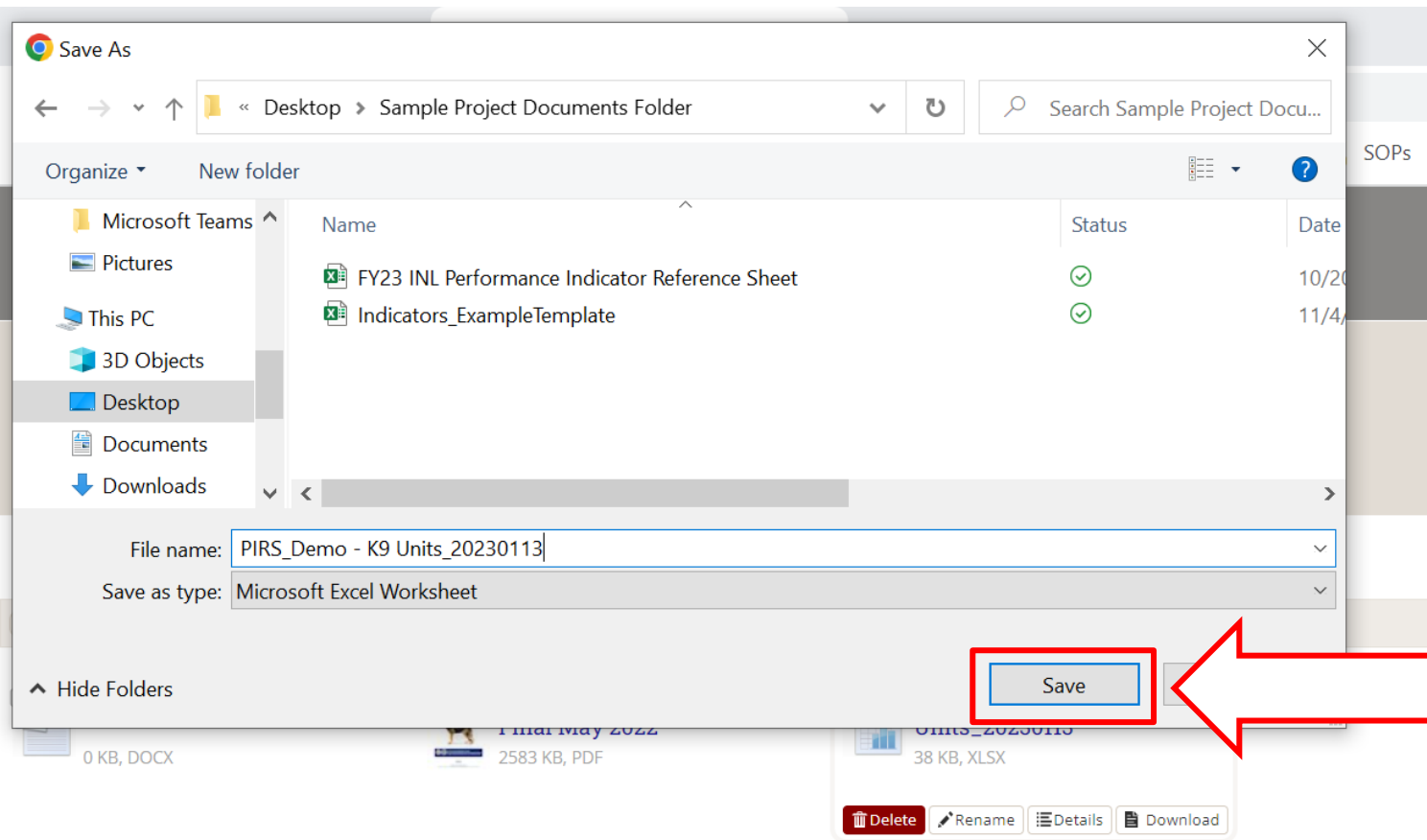
Para ver un documento cargado, mueva el cursor sobre el documento que desea ver, esto le permitirá ver un menú de acciones. Ahora, haga clic en el botón "Download" para descargar el archivo, como se muestra a continuación. También puede descargar el documento simplemente haciendo clic en el nombre del documento.

The screenshot displays the DevResults application interface. At the top, there is a navigation bar with tabs: Data, Program Info (selected), Tools, Administration, and Bookmarks. Below this is a breadcrumb trail: Home > Program Info > Projects > DEMO Project: K9 Units. The main heading is 'DEMO Project: K9 Units' with a subheading 'INL/KM'. A secondary navigation bar contains tabs: Overview, Performance, Budget, Geography, Checklists, Forms, Documents (selected), Calendar, Photos, and Discussion. To the right of these tabs are buttons for 'Diagnostics' and 'History'. Below the navigation bar is an 'Upload Files' button and a row of action buttons: Move, Delete, New Folder, and Select All. The main content area shows a list of documents. The first document is 'Demo K9 SOW' (0 KB, DOCX). The second document is 'K9 Project Package - Final May 2022' (2583 KB, PDF). The third document, 'PIRS_Demo - K9 Units_00230113' (38 KB, XLSX), is highlighted with a red box and a large red arrow pointing to it. This document has a context menu with buttons: Delete, Rename, Details, and Download. The bottom of the interface features the DevResults logo on the left and a green 'Done' button on the right.

NOTA: Para ver un documento en esta pestaña, debe descargarlo: no puede "verlo en DevResults". Aunque DevResults almacena documentos, no le permite ver o editar documentos en la propia aplicación (es decir, no es un servicio basado en la nube SharePoint). Esto ayuda con el control de versiones y la prevención de ediciones no deseadas o no programadas.

7. Descarga completa del documento del proyecto

Haga clic en "Guardar" en la ventana del Explorador de archivos que aparecerá para completar la descarga.



8. Abra y vea el documento del proyecto

Haga clic en el archivo descargado ubicado en la parte inferior de su navegador para abrir y ver el documento del proyecto.

The screenshot shows the DevResults web application interface. The top navigation bar includes tabs for Data, Program Info, Tools, Administration, and Bookmarks. Below this is a breadcrumb trail: Home > Program Info > Projects > DEMO Project: K9 Units. The main title is "DEMO Project: K9 Units" with a sub-label "INL/KM". A horizontal menu contains buttons for Overview, Performance, Budget, Geography, Checklists, Forms, Documents (selected), Calendar, Photos, and Discussion. To the right of this menu are buttons for Diagnostics and History. Below the menu is an "Upload Files" button. A "Documents" folder icon is visible. The main content area displays three document thumbnails: "Demo K9 SOW" (0 KB, DOCX), "K9 Project Package - Final May 2022" (2583 KB, PDF), and "PIRS_Demo - K9 Units_20230113" (38 KB, XLSX). At the bottom, a DevResults footer bar contains a "Done" button and a "Show all" button. A red box highlights the "PIRS_Demo - K9 U....xlsx" file in the bottom navigation bar, with a large red arrow pointing to it from the left.

NOTA: Si su navegador no muestra los archivos descargados recientemente en la ventana del navegador (como se muestra aquí), navegue hasta la carpeta de destino en la que guardó la descarga (por ejemplo, "Descargas") para abrir el documento.