## Requesting Meetings with DevResults Team Members:

To request a meeting with a DevResults team member, please email **help@devresults.com** with a detailed list of all your questions or topics you'd like to discuss. **We cannot schedule meetings without this information**. This is so that our team can:

- Investigate a problem or question before scheduling a meeting
- Discuss the questions and answers internally to ensure accurate and complete information
- Direct you to existing resources in the case that we've already provided answers, explanations, or instructions
- Schedule meetings with the DevResults team member(s) who are best able to address your questions

If we determine that we can best address your questions with a meeting, the appropriate DevResults team member will reach out with their availability.

In general, DevResults team members cannot honor meeting requests with less than 24 hrs notice.

## **Meetings Logistics:**

DevResults uses Zoom for remote meetings with screen-sharing. A link to the virtual conference room will be included in the calendar invite sent by a DevResults team member.

If possible, multiple attendees should join the meeting from their own computers using their own headsets with microphones. This dramatically improves sound quality. Often it is very difficult for DevResults team members to hear a conversation among multiple people around a single microphone, and using laptop speakers instead of a headset can cause echos and other sound distortion.

## **Standing Meetings:**

DevResults cannot grant requests for standing meetings. Every request for a meeting must include the specific questions or topics that you'd like to discuss and will be answered or scheduled separately.

Didn't answer your question? Please email us athelp@devresults.com .

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