

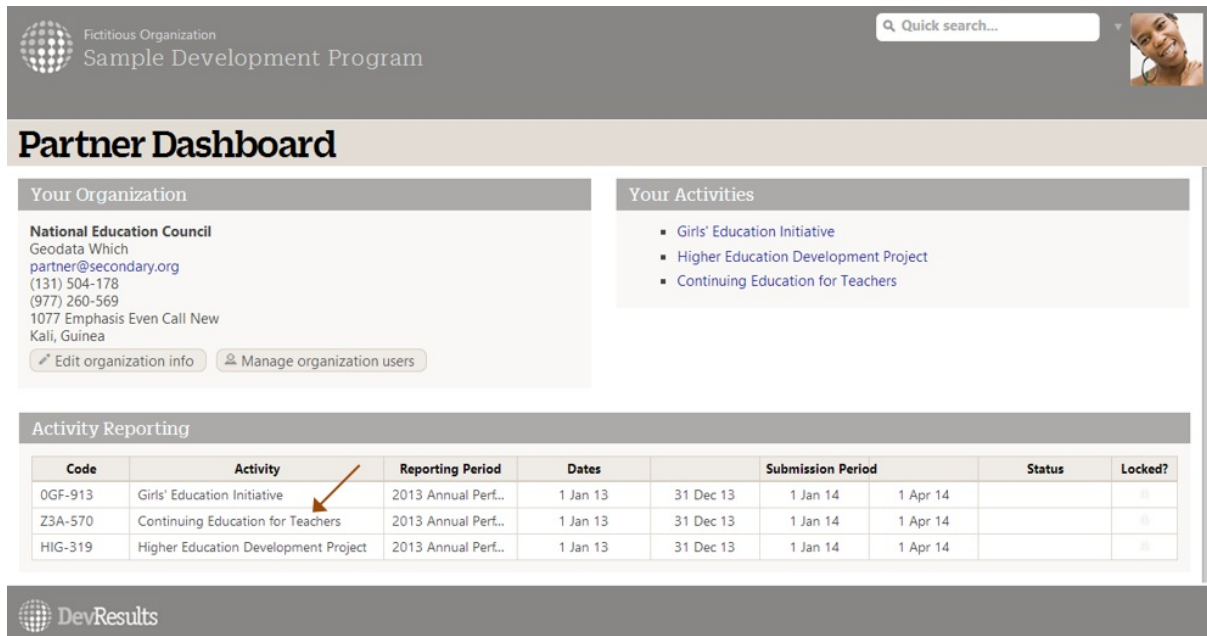
Report Narrative Results (Partners)

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1) **Log into DevResults.** Your website will be something.devresults.com.

- Forgot your password? [You can get a new one yourself](#) .
- Does the site not recognize your email? Talk to your contacts to whom you report data. DevResults staff cannot give partners access to the system.

2) **When you log in, you will be taken to your Partner Dashboard.**This page will show a list of activities on the top right for your organization. Under the Activity Reporting section, you will see a list of the activities that currently have an open reporting window (such as the month following the end of a quarter). Click on your activity.



The screenshot shows the Partner Dashboard interface. At the top, there is a header with the organization name 'Fictitious Organization Sample Development Program', a search bar, and a user profile picture. Below the header is the 'Partner Dashboard' title. The dashboard is divided into three main sections: 'Your Organization', 'Your Activities', and 'Activity Reporting'. The 'Your Organization' section displays details for the 'National Education Council', including contact information and two buttons: 'Edit organization info' and 'Manage organization users'. The 'Your Activities' section lists three activities: 'Girls' Education Initiative', 'Higher Education Development Project', and 'Continuing Education for Teachers'. The 'Activity Reporting' section contains a table with columns for Code, Activity, Reporting Period, Dates, Submission Period, Status, and Locked?. The table has three rows, with an arrow pointing to the first row, 'OGF-913 Girls' Education Initiative'.

Code	Activity	Reporting Period	Dates	Submission Period	Status	Locked?		
OGF-913	Girls' Education Initiative	2013 Annual Perf...	1 Jan 13	31 Dec 13	1 Jan 14	1 Apr 14		
Z3A-570	Continuing Education for Teachers	2013 Annual Perf...	1 Jan 13	31 Dec 13	1 Jan 14	1 Apr 14		
HIG-319	Higher Education Development Project	2013 Annual Perf...	1 Jan 13	31 Dec 13	1 Jan 14	1 Apr 14		

Now you are viewing your Activity Reporting Page. This includes a list of all the indicators for which your activity should report results for the selected reporting period.


3) **Select the Narrative tab.** Click to add responses for each question, either by pasting in text or typing it in directly. All changes save automatically.

The screenshot shows a web application interface for a 'Sample Development Program'. The top navigation bar includes 'Dashboard', 'Activities', 'Results' (highlighted), 'Calendar', 'Documents', 'Photos', and 'Administration'. Below this is a breadcrumb trail: 'Home / Results / Reporting Periods / 2013 Annual Performance Review / Continuing Education for Teachers'. The main heading is 'Continuing Education for Teachers' with the subtitle '2013 Annual Performance Review'. A secondary navigation bar contains 'Indicators', 'Narrative' (highlighted), 'Discussion', and 'Forms'. The 'Narrative' section is active, showing a header 'Narrative' and a sub-section 'Expected Results' with a large text input field. Below this are sections for 'Issues' and 'Recommendations', each with a dotted line and a prompt: 'List specific challenges related to this activity during this period' and 'List specific findings & recommendations related to these issues' respectively. Two arrows point to the 'Narrative' tab and the 'Expected Results' input field.

4) Text can be formatted using **Markdown** . You can use headers, emphasis, lists, links, images, tables, and other features.

5) **When all data entry is complete** for the reporting period, submit your **indicator results** and narrative results by selecting "Submit all activity data for review" from the status dropdown in the top right of the page.

Note: This action cannot be undone; if you need to edit any information before the data is reviewed/accepted by the organization to whom you report, then contact them to have them "return" the data to you.

Quick search... 

STATUS ■ **In Progress** ⌵

[→ Submit all activity data for review](#)

[↻ Download results data](#) [↶ Upload results data](#)

[⌚ Recalculate logic checks](#)

⌵ Previous Results ⌵	⌵ Current Results ⌵	⌵ Target ⌵	⌵ % Target Reached ⌵
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