Change a User's Permissions

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Under the Administration menu, click Users.

Note: If you do not see the Administration menu, then you do not have permission to change user information. Please speak to your supervisor.

Sample Org Demo Haiti					Quick search	Q 100 He	elp
Dashboard Activities Results Calendar Documents Photos	Administration						
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YAS	Merge Duplicate Locations rad	Je .					-0
LOUISIANA Houston	Units	6,000				0	
FLORIDA	Disaggregations ide Narrative Questions	5,000			0		
Gulf of Mexico	Reporting Cycles	e 4,000		2			
Cuba	Configuration ad Program Settings de	3,000					
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Republic - Puerto Rico	Exchange Rates Form Templates	1,000					
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demo.devresults.com/en/administration/people/contacts							

On the Users page, click on the user whose permission level you'd like to change.

In the Permissions section, select the new permission level for the user. Your change will be automatically saved.

Security		
Group	 Contributors Can log into the system to manage activities. Managers Can mark checklist items as approved. Can sign off on results data submitted by partners. No Access Cannot log into the system. Owners Can configure the system's global settings and lists. Can manage user accounts and logins, reset passwo permissions. Partner Managers Can manage users for their organization and also edit information for their organization's act Partners Users from other organizations with limited access to activities they implement. Viewers Can log into the system, browse activities, and view reports. Cannot change anything. 	
Password	X This person does not have a password.	Assign new password

Not what you're looking for? These links might be helpful:

- Permissions Overview
- Change a Group's Permissions

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